

## Digital Skills

## **Learn Essential Computer Skills and More!**

Join us for an engaging digital literacy program designed to enhance your computer skills. Whether you're a beginner or looking to advance your knowledge, we have classes for everyone.

## **CLASSES**

Level 1: Introduction to Basic Computers and Microsoft Word

Mondays & Tuesdays, 09:00 am - 10:30 am Gain fundamental computer skills Learn essential Microsoft Word tools

## **Level 2: Microsoft Excel**

Mondays & Thursdays, 11:30 am - 12:30 pm Explore the power of Microsoft Excel. Master spreadsheet creation and data analysis

Level 3: Microsoft PowerPoint and Outlook Thursdays, 9:00 am - 11:00 am

Create dynamic presentations with PowerPoint. Streamline email and organization with Outlook Starting January
21st 2025! Go to the
link or QR Code to
register.

CLICK HERE TO REGISTER

<u>OR</u>



scan me

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Questions? Email or call Immaculate at icokoruwa@dmacc.edu or 515-697-1472





